Externship Program

*A shadowing/mentorship program for students interested in hands on experience in the boiler operation field with no prior boiler experience.*

**The Program**

The Training Center is proud to present The Training Center Group Externship Program, offered to anyone with a high school diploma that wants to break into the field of boiler operation. An externship or job-shadowing experience is a 3 month opportunity for students to gain the understanding of basic boiler operation, the industry, and/or job function, to ask questions, and to gain “sit time” working hands on boiler operations. Following the externship, students will attend an 8 hour training program to prepare them for the NJ state boiler exam. It also includes on online study center that will be available from the beginning of the program. The Externship Program is for non-licensed students which will not be compensated for the sit time, but the experience will be greatly beneficial to the student as they will leave with hands on experience, proper in class/online training and a High Pressure License.

The externship program has an application procedure and can be processed through our recruitment department. You can call our office at 609-758-2100 and our recruiter Lisa Fox will help guide you through the application process. PLEASE keep in mind that you must be accepted into this program

**Student Criteria for Selection and Participation**

It is the desire of the Career Center to place all interested students into an externship. However, due to the limited number of externships available, we may not be able to place you. Students will be selected for an externship on the basis of the quality of their resume and the connection between the student’s goals for participation and the our criteria expectations.

Students need not show expertise or experience in the field of the externship for which they apply, but they must show sincere interest and curiosity about the field as a possible career option. If you are not placed in an externship the first time around, please be sure to apply for future opportunities.

 **The 6 month Externship program consists of:**

•Complete maintenance tasks or assist with operator assignments

•Proper log in procedures and online training

•Observe functions and duties of a boiler operator

•Understand how start up and shut down boiler with a licensed operator

•A 3 day in class review organization’s mission/vision statement, HR and safety requirements

•Understand the company on site policies and procedures

•Explore potential career paths within the organization, the profession and meet

 with your recruiter to further enhance your career opportunities

•A four day High Pressure test prep program with The Training Center. This is after your 3 month

 Externship (sit time) experience.

**Application Steps**

All applicants must be a high school graduate or higher with no boiler experience or Low Pressure Black seal license. To apply, please contact out recruiter Lisa Fox at 609-758-2100.

It is also mandatory of all accepted Externs to receive a screening process through our HR representative Lisa Fox 609-758-2100. If you have any questions contact The Training Center/Group 609-758-2100.

**Current Timeline for Externship Program “2012”**

* Externship Application approval
* Externship Placement Notification by supervisor
* Mandatory Externship Online Training at the students pace
* 3 months experience hands on boiler training
* 3 month test prep program including online study center
* Completion consists of boiler experience with the proper qualifications of NJ state regulations and processed state application of NJ HP black seal boiler license exam.

 **Program Costs**

* Total program cost 3,000.00
* $500.00 deposit upon application approval